



Australian Vocational Learning Centre GTE Supporting Documentation Pack

(RTO Provider Code 91683: CRICOS Provider Code 03195D)

Level 2, 16-18 Wentworth St Parramatta NSW 2150

Phone: + (612) 9687 0620

Email: admissions@avlc.edu.au

www.avlc.edu.au

Office Use Only

Date Received	Date Checked	Date Approved	Application Checked By	Approved By

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FINANCIAL REQUIREMENTS

International students are required to demonstrate and/or declare that they have access to sufficient funds to be granted a Student visa. The Australian Government estimates the following financial expenses per year.

Expenses	Per Person	Amount required in AUD \$	Expenses	Per Person	Amount required in AUD \$
Travel	Applicant	Return air fare to Australia	Living	Applicant	AUD 19,830 per year
	Family members	One return air fare to Australia per person		Partner	AUD 6,940 per year
Tuition	Applicant	Course fees		Child	AUD 2,970 per year
	School-age children aged 5-18	AUD 8 000 per year			

Do you have access to sufficient funds for your first year of expenses from the table above Yes No

VISA HISTORY

Have you or any other dependent listed above previously applied for any type of Australian visa? Yes No

If Yes, please provide details including details of the name the visa application was in, the type of visa, place of issue, date of issue, whether the application was invalid, withdrawn, refused, awaiting decision or granted

Are you currently awaiting a decision on another Australian visa application? Yes No

If Yes, please provide details including details of the name the visa application was in, the type of visa, place of issue, date of issue, whether the application was invalid, withdrawn, refused, awaiting decision or granted

Have you or any other dependent ever been in Australia and not complied with visa conditions or departed Australia outside your authorised period of stay? Yes No If yes please provide details

Have you or any other dependent ever had an application for entry to Australia refused or had a visa for Australia cancelled? Yes No If yes, please provide details

Have you or any other dependent ever had any visa approvals, refusals or cancellation for any other countries?

Yes No If Yes, please provide details

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In between 50 and 100 words tell us about yourself and your family.

In between 200 and 300 words tell us about your spouse and children (do not answer if you are not married)

In 300 words or more tell us why you have chosen to study in Australia. Please outline the reasons that assisted you in making this decision.

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I declare that I have written this statement of purpose myself and have not had assistance writing this.

I declare that I have read and understood Ministerial Direction 69.

I declare that I am a genuine student and a genuine temporary entrant to Australia.

I also declare that I have sufficient funds to cover the cost of my tuition fees and living expenses for the duration of my studies..

Name: _____

Signed: _____ Date: _____

GTE and GS Documentary Requirements for Applications

The following documentation must be supplied in addition to the answers you provided above. If you have already supplied some of the documentation in your admission application, you do not need to supply this again. A conditional Letter of Offer may be issued if your application meets the criteria	Documents Supplied
Attested copies of all pages of the primary applicant's passport. If relevant, the same must be supplied for the applicant's dependents' whether they are planning to apply to accompany the primary applicant or not	
Attested copies and official English translations of the following documents, where applicable:	
<ul style="list-style-type: none"> Acceptable and current IELTS, TOEFL, CAE or PTE English language proficiency test results 	
<ul style="list-style-type: none"> Proof of Date of Birth (e.g. birth certificate, Year 10 certificate, passport, official family tree) 	
<ul style="list-style-type: none"> Year 10 and Year 12 transcripts and award certificates, or equivalent 	
<ul style="list-style-type: none"> Technical, vocational and professional course official transcripts and award certificates 	
<ul style="list-style-type: none"> Undergraduate degree transcripts and award certificates 	
<ul style="list-style-type: none"> Detailed Course syllabus or unit outlines if credit for prior learning is being sought 	
<ul style="list-style-type: none"> Resume/bio-data, SOP and two academic references, if requested by Education Provider 	
<ul style="list-style-type: none"> Proof of employment history including all appointment letters and formal work experience references, where possible 	
<ul style="list-style-type: none"> Marriage Certificate and Birth Certificate/s of any children of that marriage 	

Married applicants must supply evidence of the 'genuine and continuing' nature of their relationship with their spouse. For example:	
<ul style="list-style-type: none"> Original wedding invitation clearly indicating the date of the marriage; and wedding album showing celebrant and both sets of parents with bride and groom 	
<ul style="list-style-type: none"> Officially attested 'Family Tree' showing photograph's and DOB of applicant's direct family which includes their dependents' photograph and DOB, if relevant 	
<ul style="list-style-type: none"> Evidence of cohabitation after marriage date (primarily for offshore applicants apply for an Australian student visa/student dependent visa for the first time) 	
<ul style="list-style-type: none"> Evidence of contact between applicant & spouse such as phone & emails records and records of other forms of social media primarily for subsequent dependent applications made by onshore applicants 	
<ul style="list-style-type: none"> Evidence of the social nature of the relationship such as photos together in various places and with both sets of parents, statements from friends/family members 	
<ul style="list-style-type: none"> Evidence of joint financial assets or liabilities such as joint ownership of property or joint bank accounts and any other evidence that indicates the marital relationship is genuine and continuing 	

Additional information required to issue unconditional letter of offer

Evidence of socio-economic status of the primary applicant (and their spouse, if relevant) and their parents and other sponsors, including:	
<ul style="list-style-type: none"> Proof of relationship with parents and sponsor/s – e.g.: birth certificate, passport, official family tree 	
<ul style="list-style-type: none"> Evidence of parents/sponsors education, current occupation, income and overall assets 	
<ul style="list-style-type: none"> Parents/sponsors Income Tax Returns or equivalent 	
<ul style="list-style-type: none"> Parents/sponsors Current Bank Statement/s/Transactions (including Fixed Deposits, etc) 	
Evidence of immigration history – documentary evidence of any previous visa refusals or visa cancellations from Australia and/or any other country received by the primary applicant and their spouse, if relevant	

GTE ASSESSMENT FINANCIAL MATRIX

This information has been supplied as Additional Information for GTE Assessment and Student Visa Application Purposes

PERSONAL DETAILS	
Education Agent's Name	
Education Agent's Address	
Subclass and Assessment Level	
Applicant's Name and DOB	
Applicant's Passport No.	
Country of Citizenship	
Marital Status (Single, Married, Officially Separated, Divorced)	
Details of Accompanying Family Members (Name, PP No. and DOB)	

A. COURSE FEES			
Number of Offer Letters/COEs:	Course/Package Program Details	Required Tuition Fee Payment for Visa Purposes (AUD)	Required Tuition Fee Payment in Equiv. Local Currency
Course 1			
Education Provider			
Course Commencement Date			
Course Duration			
Total Course Fee for 1 st Course			
Course 2			
Education Provider			
Course Commencement Date			
Course Duration			
Total Course Fee for 2 nd Course			
Course 3			
Provider			
Course Commencement Date			
Course Duration			
Total Course Fee for 3 rd Course			
Total Tuition Fee Cost for the Duration of the Course and therefore Student Visa			

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B. LIVING EXPENSES			
	Amount per year in AUD	Total AUD	Total in Local Currency Equiv.
Living Cost for applicant	19,830		
Living Cost for spouse	6,940		
Living Cost for child 1	2,970		
School cost (if 5-17 years of age)	8,000		
Living Cost for child 2	2,970		
School cost (if 5-17 years of age)	8,000		
Total Living Expenses for the duration of your Academic Program			

C. TRAVEL COSTS			
Travel Cost for Applicant	2,000		
Travel Cost for Spouse	2,000		
Travel Cost for Child 1	1,000		
Travel Cost for Child 2	1,000		
Total Travel Expenses			

D. FUNDS REQUIRED			
Total Funds (A+B+C)			
Minus Pre-Paid Tuition Fee, if relevant			
Total Funds Required		AUD	Local Currency

E. FUNDS SHOWN	
Education Loan	
Type of Loan Secured or Unsecured	
Bank Name	
Amount of Loan	
Collateral Security and Holder of Security	
Name of all Loan Guarantors	
Relationship of Guarantors to Applicant	
Loan Duration & Monthly Repayments (EMI)	

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F. MONEY DEPOSIT				
Type of Funds	Name of Bank	Account Number	Sponsor's Name & Relationship Status	Acceptable Amount of Funds Shown
TOTAL FUNDS SHOWN	AUD:		INR/NPR:	

G. SPONSOR'S ANNUAL INCOME				
Sponsor's Name	Job Designation	Source of Income (Employer)	Annual Income (Local Currency)	Annual Income (AUD)
TOTAL INCOME SHOWN				

GTE Assessment Application Attachments	
<i>Notarised copies of all pages of the current and any expired/cancelled Passports of all visa applicants</i>	
<i>Proof of Marital Status (e.g. Marriage Certificate & ceremonial and social Marriage Photographs or Children's Birth Certificate and/or official Separation and Divorce Certificate)</i>	
<i>Copy of all offer letters and COEs</i>	
<i>Copy of eMedical Referral Letter</i>	
<i>Additional Information – Statement of Purpose (SOP)</i>	
<i>Applicant's Proof of Family Relationship</i>	
<i>Proof of Relationship between Applicant and Financial Sponsors</i>	
<i>Completed Details of Applicant's Relatives form</i>	

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Completed Details of Financial Sponsors Relatives form (to be completed by the applicant's parents as well)	
Financial Sponsorship Declarations (including Self-Sponsorship)	
Evidence of Lump Sum Money Deposits – e.g. Savings Account, Provident Fund, Fixed Deposit Receipt (FDR), Education Loan In case of Education Loan, certified copies of Loan Mortgage Deed or Lien, Loan Disbursement Letter, Loan Account Statement, EFT and/or International Demand Draft	
Proof of Annual Income of all Sponsor/s, derived from Salary, Business, Agricultural, Livestock, Rental, Pension, etc., to support the sponsor's family & applicant's Australian studies for 12 mths In case of Money Deposits derived from Agricultural and Livestock Income, 12 Months Bank Statements are required	
Comments and/or other case specific attachments (please specify)	

I certify that the information provided above is true and correct in all details:

Education Agent's Signature _____

Company Name (please print) _____

Current Address _____

AGENT'S STAMP

_____ **Date**/...../20.....

DETAILS OF APPLICANT'S RELATIVES

This information has been supplied as Additional Information in support of my GTE Assessment and Student Visa Application

Please include all parents, spouse, brothers, sisters and children (including adopted and step children) whether or not they wish to enter Australia. If deceased, please write 'deceased' in country of residence column.

APPLICANT'S NAME: _____ DOB:...../..... /.....

SPOUSE'S NAME: _____ DOB:...../..... /.....

CURRENT ADDRESS: _____

CURRENT ADDRESS: _____

Applicant's Family Details

Applicant's Spouse's Family Details

Applicant's Family Details					Applicant's Spouse's Family Details				
Name	Current Country of Residence (incl. Australia)	Age	Sex	Marital Status	Name	Current Country of Residence (incl. Australia)	Age	Sex	Marital Status
PARENTS					PARENTS				
ANY OTHER SPOUSE (Current, Divorced or Deceased)					ANY OTHER SPOUSE (Current, Divorced or Deceased)				
YOUR BROTHERS AND SISTERS					YOUR SPOUSE'S BROTHERS AND SISTERS				
YOUR CHILDREN (including any adopted and step children)					ALL CHILDREN OF SPOUSE (if not shown opposite)				

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I certify that the information provided above is true and correct in all details:

Signature _____ ***Date***/...../..... ***Full Name (please print):*** _____

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DETAILS OF FINANCIAL SPONSOR'S RELATIVES

This information has been supplied as Additional Information in support of my GTE Assessment Student Visa Application

Please include all parents, spouse, brothers, sisters and children (including adopted and step children) whether or not they wish to enter Australia. If deceased, please write 'deceased' in country of residence column.

SPONSOR'S NAME: _____ DOB:...../..... /..... SPOUSE'S NAME: _____ DOB:...../..... /.....
 RELATIONSHIP TO APPLICANT: _____ RELATIONSHIP TO APPLICANT: _____
 CURRENT ADDRESS: _____ CURRENT ADDRESS: _____

Financial Sponsor's Family Details

Financial Sponsor's Spouse's Family Details

Name	Current Country of Residence (incl. Australia)	Age	Sex	Marital Status	Name	Current Country of Residence (incl. Australia)	Age	Sex	Marital Status
PARENTS					PARENTS				
ANY OTHER SPOUSE (Current, Divorced or Deceased)					ANY OTHER SPOUSE (Current, Divorced or Deceased)				
YOUR BROTHERS AND SISTERS					YOUR SPOUSE'S BROTHERS AND SISTERS				
YOUR CHILDREN (including any adopted and step children)					ALL CHILDREN OF SPOUSE (if not shown opposite)				

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I certify that the information provided above is true and correct in all details:

Signature _____ **Date**/...../..... **Full Name (please print):** _____

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Financial Sponsorship Declaration

TO WHOM IT MAY CONCERN

I/We.....

Resident /s of do solemnly and sincerely declare as follows:

a. That my/our nationality/citizenship is and that I/we have been

resident of since birth or
(Country of residence of sponsors) *(Date)*

b. That I/we currently hold the position of at.....
(Job designation) *(Employer's name)*

with an annual income of

c. That I am/we are sponsoring myself/ my/our ,known as
(Relationship) *(Student's name in full)*

resident of..... and will be undertaking further studies

inat
(Exact name of the course) *(Australian educational institution)*

for (months/year/s) and I/we shall provide myself/him/her with full financial support during my/his /her stay in Australia which includes tuition fee of A\$..... per annum and living expenses of A\$18,610 per annum.

.....
 (Signature of Financial Sponsor/s)

.....
 (Name of Financial Sponsor/s)

.....
 Signature of Notary Public, Justice of the Peace, Attorney)

STAMP/SEAL

.....
 Signature of Notary Public, Justice of the Peace, Attorney)

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